



USER'S MANUAL



EVCHARGO





Evcharge Cloud

User Manual

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1 Introduction

Evcharge Cloud is a smart platform that enables efficient management of your charge points and charge stations, providing you with valuable insights and control.

2 Purpose of this manual

This manual contains important safety instructions that must be followed during installation and maintenance of the equipment.

3 Getting started

3.1 Login

After purchasing our charge point, you can request us to activate you the Evcharge Cloud platform. We will send you an email with an account to access. To log into the platform, navigate to <https://cloud.evcharge.com> and enter your account and password.

The account offered to you is an Administrator account, and after logging into the platform with this account, you can create other accounts and give them different levels of permissions by assigning roles. The accounts you create can also be logged into the platform, but with different functional permissions.

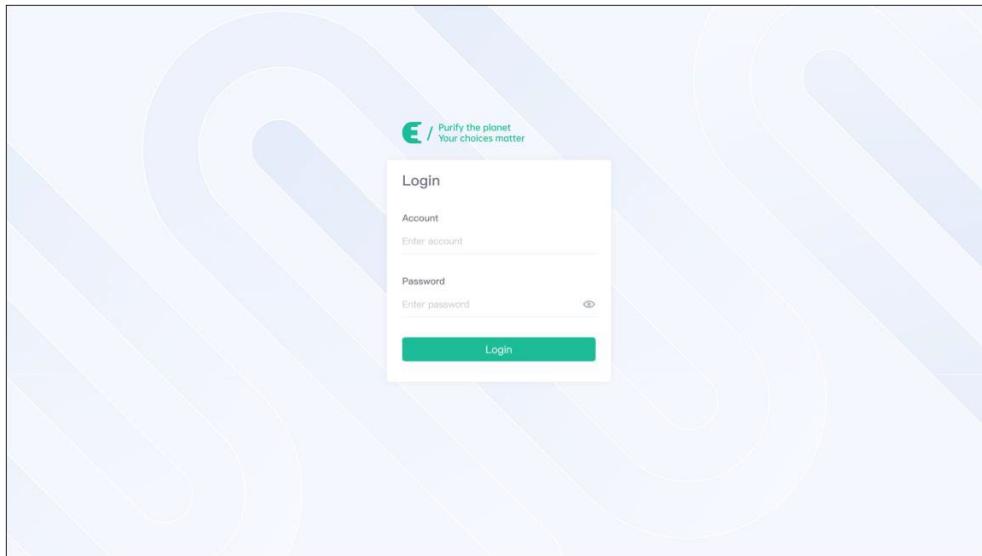


Figure 1: Login

4 Evcharge Cloud Navigation

Upon logging into Evcharge Cloud, you will be directed to the default home page, as introduced in each part of the page below.

Navigation bar

Data overview

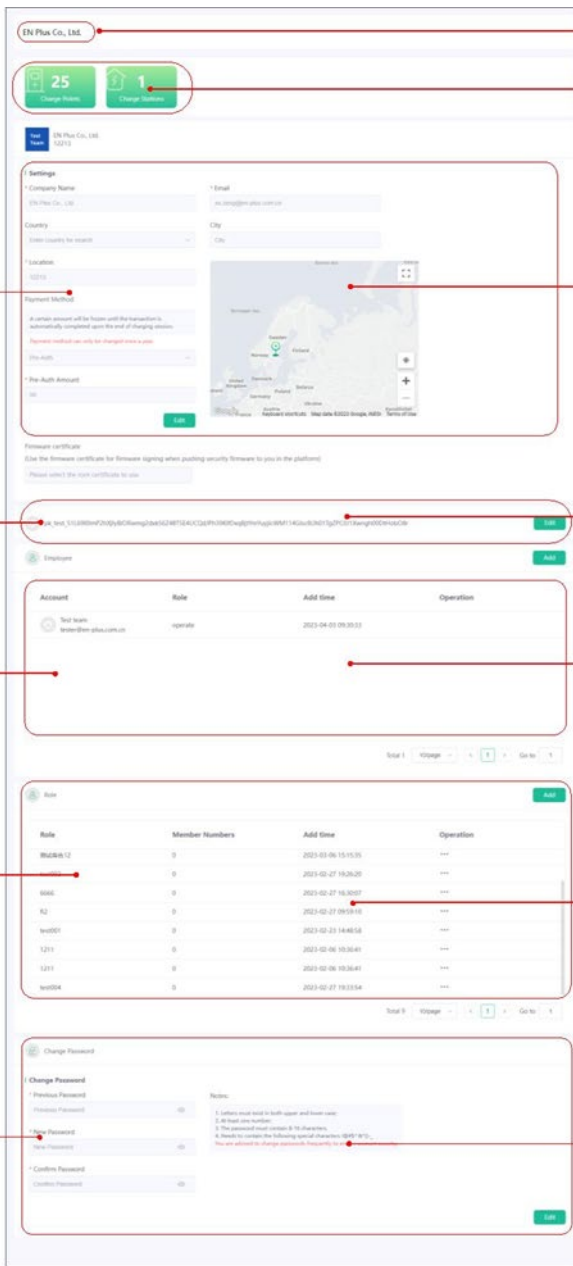
Settings

Bank Account

Employee

Role

Change Password



The Operator name

The number of charge station and charge point owned by the operator

The basic information of the operator

Link your Stripe/PayPal account

Create account, you can create multiple accounts and assign them to different people to manage the charge points

Give permissions to the account you created above, with different permissions, the scope of its operations is also different

Change the password for logging into Evcharge Cloud

Our platform is connected to a third-party payment platform Stripe/PayPal for charging payments, so you will need to register for a Stripe/PayPal account before charging, then fill in the following form :



Link Your Stripe Account

* Currency
EUR

* StripePublicKey
pk_test_51L690ImP2hXjyBjORwmg2dxk56Z4BTSE4UCQdJF

* StripePrivateKey
sk_te*****

* StripeWebhookSecret
whsec*****uZJXG

StripeWebhookUrl Copy
<https://api.evcharge.com/EuChargeApp/app/v1/business/stripe/webhook/EnPlus>

Cancel Confirm

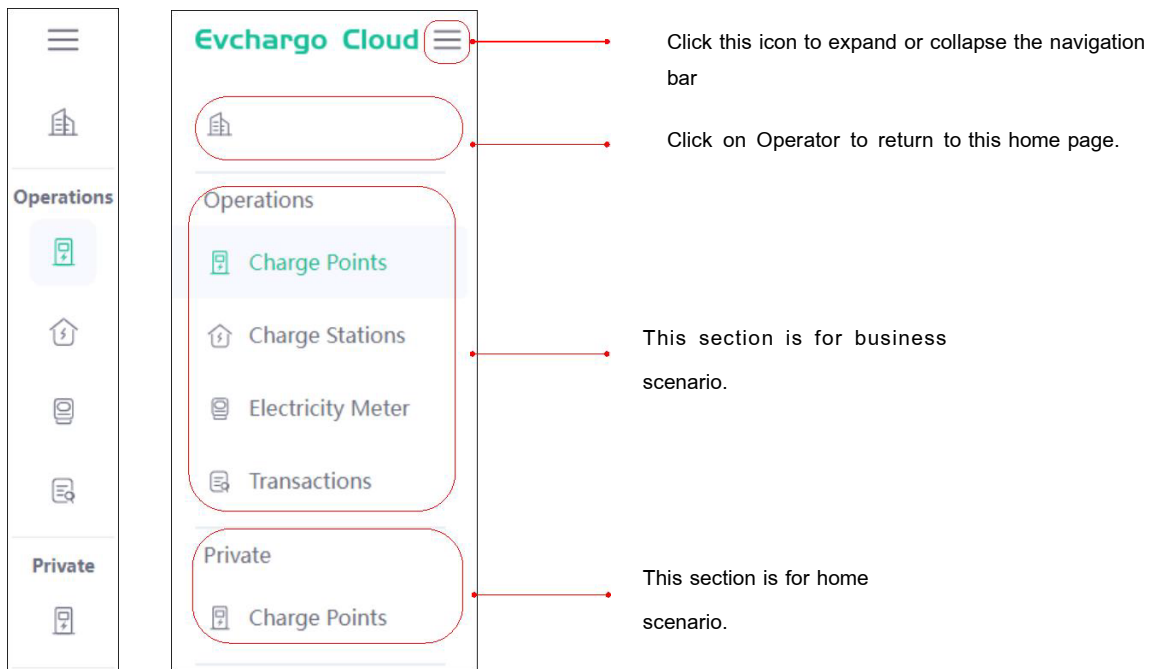


Figure 2: Evcharge Cloud Navigation.

5 Operations

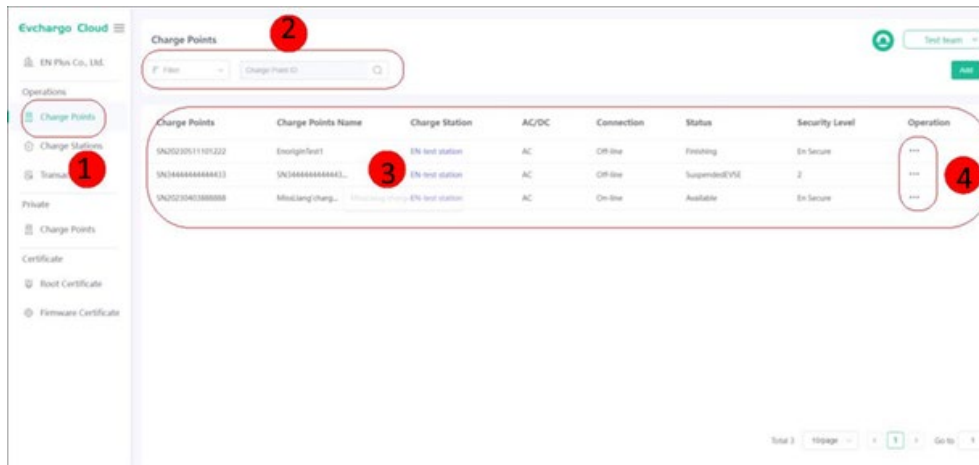
This section is for commercial scenario, and allows you to manage your charge point for business. It includes four sections: [Charge Points](#), [Charge Stations](#), [LBC \(Load Balance Controller\)](#) and [Transactions](#).

5.1 Charge points

Charge Points section allows you to manage your charge points based on individual charge points only.

You can perform the following operations in this section:

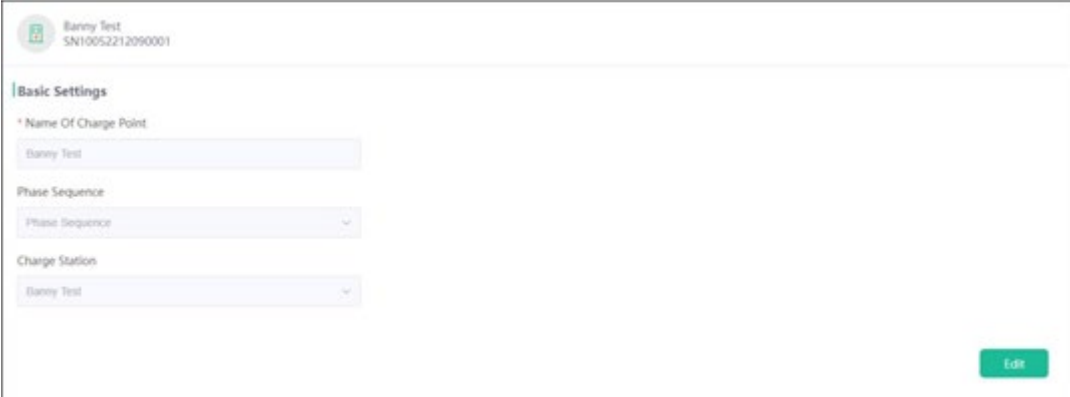
- To view the general information of charge points, click on area 1), as shown in Figure 3, you can see the general information of charge points managed by Operator on area 3)
- To locate a charge point, go to area 2), you can filter by the criteria in the drop-down menu, or enter the ID (serial number) of the charger point.
- To set up a charge point, click on Charge Points >...> [Home Page](#) to set up the charge point, as shown in Figure 4 and Figure 5.



Charge Points	Charge Points Name	Charge Station	AC/DC	Connection	Status	Security Level	Operation
SN2020211101222	Evcharge1	EV test station	AC	Off line	Flashing	En-Secure	...
SN3444444444443	SN3444444444443	EV test station	AC	Off line	Suspended/EYE	2	...
SN2020403888888	Mudiang/charg...	EV test station	AC	On line	Available	En-Secure	...

Figure 3: Charge point (Operation)

- To view the general information of charge points, click on area 1), as shown in Figure 3, you can see the general information of charge points managed by Operator on area 3).
- To locate a charge point, go to area 2), you can filter by the criteria in the drop-down menu, or enter the ID (serial number) of the charge point.
- To set up a charge point, click on [Charge Points](#) >...> [Home Page](#) to set up the charge point, as shown in Figure 4 and Figure 5.

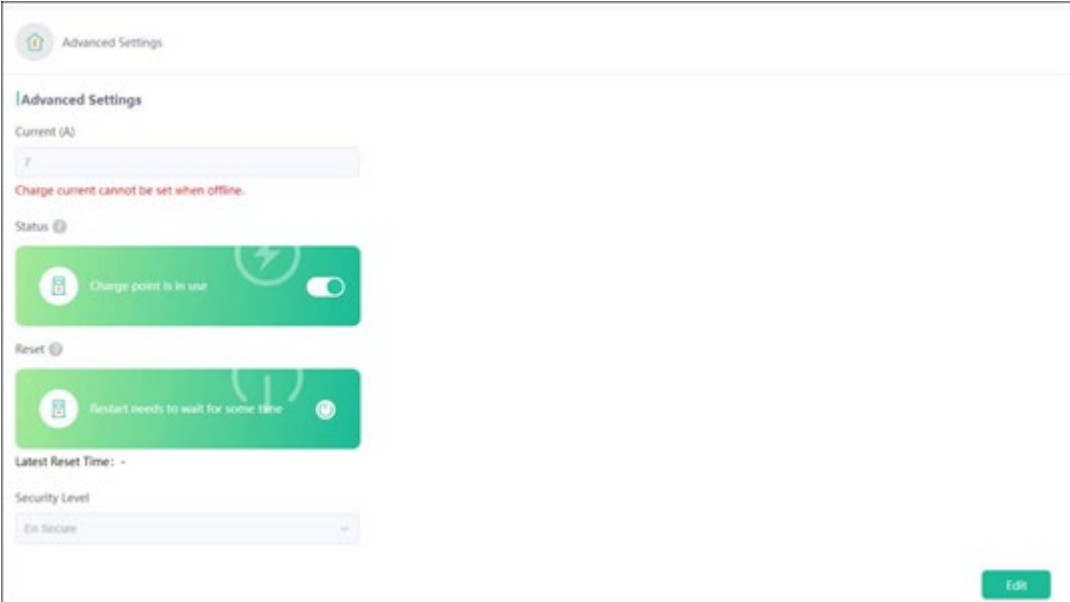


The screenshot shows the 'Basic Settings' page for a charge point named 'Banny Test' with SN10052212090001. The settings include:

- Name Of Charge Point:** Banny Test
- Phase Sequence:** Phase Sequence
- Charge Station:** Banny Test

An 'Edit' button is located at the bottom right of the settings area.

Figure 4: Basic setting (Operation)



The screenshot shows the 'Advanced Settings' page. The settings include:

- Current (A):** 7
- Status:** Charge point is in use (toggle is on)
- Reset:** Restart needs to wait for some time (toggle is on)
- Latest Reset Time:** -
- Security Level:** En Secure

An 'Edit' button is located at the bottom right of the settings area.

Figure 5: Advanced setting (Operation)

- To delete a charge point, click on area 4) then click on **Delete** in the drop-down menu to delete the charge point.
- To view the transaction details of a charge point, click on **Charge Points >...> Home Page** and scroll the page to the bottom, as shown in Figure 6.

Charge Points Transactions

Filter 18-04-2023 -- 18-05-2023 Charge Point ID

Transaction NO.	Charge Stations	Time	Account	Starting Method	Energy	Operation
EnPlus16587620111803473 92	Banny Test	2023-05-17 17:10:56	banny.xu@en-plus.com.cn	APP	0.002 kWh	...
EnPlus16587220136841584 64	EN-test station	2023-05-17 14:32:00	banny.xu@en-plus.com.cn	APP	0.009 kWh	...

Figure 6: Charge point transaction (Operation)

For further transaction details, such as information on the account, the charge point itself, and the payment, please click on Figure 6, then click on [Home Page](#) that pops up.

EnPlus1656480988957646848 - Closed

Account Details	
Payment Methods	STRIPE
Merchant Account	wei.pan@en-plus.com.cn
Starting Method	APP
Stop Reason	Remote
Charge Point Details	
Charge Point	SN34444444444433
Charge Station	EN-test station
Location	shenzhen
Payment Details	
Energy	0.006 kWh
Electricity Price	100 EUR/kWh
Electricity Tax	0
Total Costs	0.6 EUR

Charging Timeline

- STOP_CHARGE 2023-05-11 10:24:28
- START_CHARGE 2023-05-11 10:06:58

Figure 7: Transaction details (Operation)

- To add a charge point, click on **Add** button in Figure 3 and fill out the form as shown in Figure 8



You must first create your charge station before you can add a charge point.

Add Charge Point

* Name

* ID

* Charge Station

* Security Level

Figure 8: Add charge point

To view the transaction details of a charge point, click on [Charge Points](#) >...> [Home Page](#) and scroll the page to the bottom, as shown below:

Charge Points Transactions

Filter 01-04-2023 -- 16-05-2023 Charge Point ID 1

Transaction NO.	Charge Stations	Time	Account	Starting Method	Energy	Operation
EnPlus16569589980065546 24	EN-test station	2023-05-12 17:46:24	leilaliang@qq.com	APP	0.15 kWh	...
EnPlus16569583172542382 08	EN-test station	2023-05-12 17:43:42	leilaliang@qq.com	APP	0 kWh	... 2
EnPlus16569542005061836 80	EN-test station	2023-05-12 17:27:20	leilaliang@qq.com	APP	0.004 kWh	...

Total 4 10/page < 1 > Go to 1

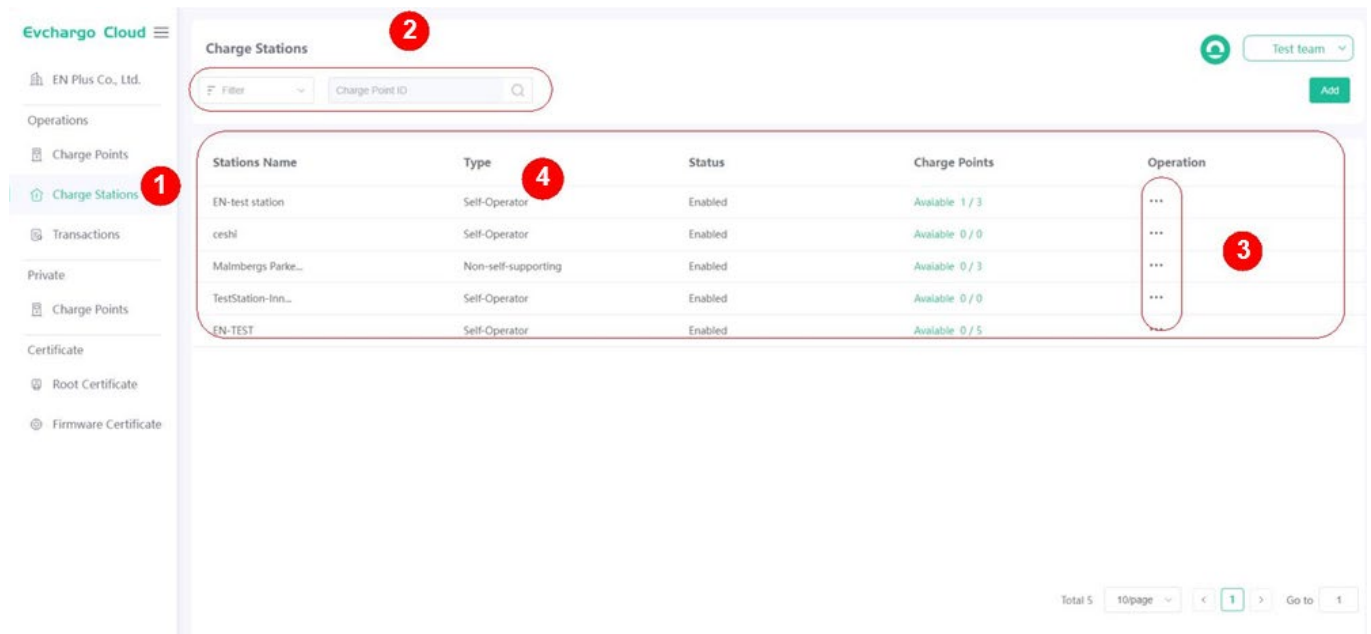
Figure 9: Charge point transaction (Operation).

- You can locate a specific charge point to view its transaction details by the methods shown in Figure 9 area 1).
- To view the further transaction information of a charge point such as account details and payment, click on ...> [Home Page](#) in Figure 9.

5.2 Charge stations

Charge Station section allows you to manage your charge points based on the charge points covered by the charge station.

You can perform the following operations in this section:



Stations Name	Type	Status	Charge Points	Operation
EN-test station	Self-Operator	Enabled	Available 1 / 3	...
ceshi	Self-Operator	Enabled	Available 0 / 0	...
Malmbergs Parke...	Non-self-supporting	Enabled	Available 0 / 3	...
TestStation-Inn...	Self-Operator	Enabled	Available 0 / 0	...
EN-TEST	Self-Operator	Enabled	Available 0 / 5	...

Figure 10: Charge stations (Operation)

- To locate a charge station, navigate to area 2) and enter the ID (serial number) of the charge point to locate the charge station to which the charge point belongs, or filter by the drop-down criteria.
- To add a charge station, click on **Add** button, the fill out the form as shown below.

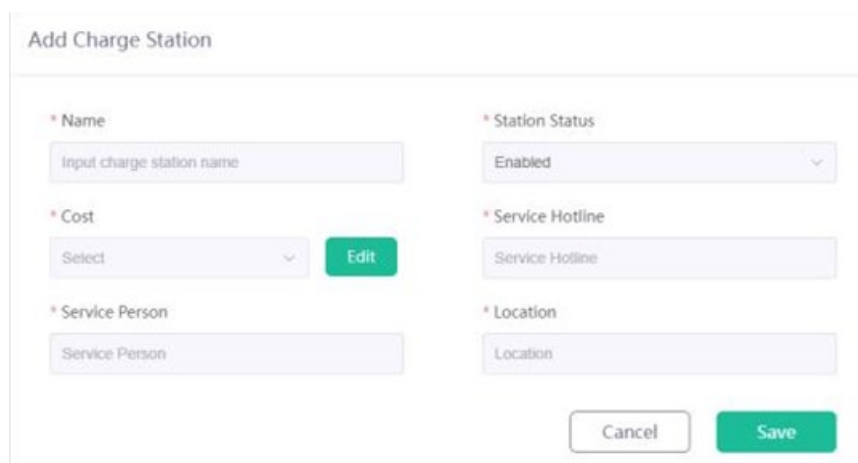


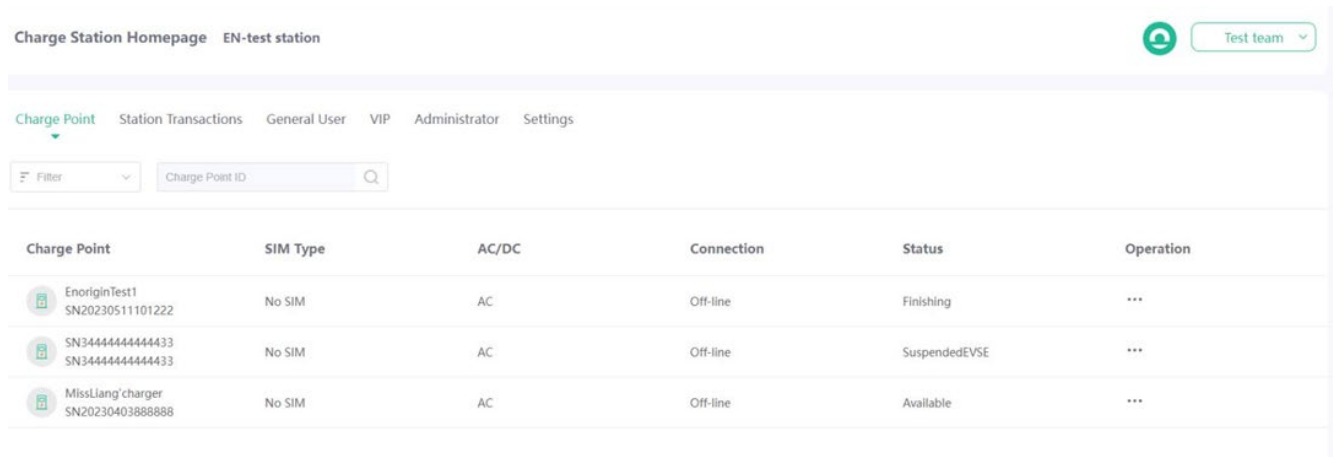
Figure 11: Add charge station



For the Cost, you can set an all-day flat tariff or set time-of-use tariff.

- To delete a charge station, click on [Charge Station](#) >...> [Delete](#)

To set up a charge station, click on [Charge Station](#) >...> [Home Page](#) to enter the following page, and you can set up your charge stations via the following options:



Charge Station Homepage EN-test station Test team

Charge Point Station Transactions General User VIP Administrator Settings

Filter Charge Point ID

Charge Point	SIM Type	AC/DC	Connection	Status	Operation
EnorigInTest1 SN20230511101222	No SIM	AC	Off-line	Finishing	...
SN34444444444433 SN34444444444433	No SIM	AC	Off-line	SuspendedEVSE	...
MissLiang' charger SN20230403888888	No SIM	AC	Off-line	Available	...

Figure 12: Charge station setting.

1) Charge point

You can operate the charge point under your charge station as you do in the **Charge Points** section.

2) Station transaction

You can view the transaction details of your charge station.

A charge station controls multiple charge points, so each transaction is actually related to each charge point.

3) General user & VIP

You can divide your user into general user and VIP with different tariff, compared with general user, VIP enjoys a cheaper tariff or even free tariff.

4) Administrator

The administrator is chosen from the accounts you have created and assigned roles to. Click the [Add](#) button and input the account you want to designate as administrator.

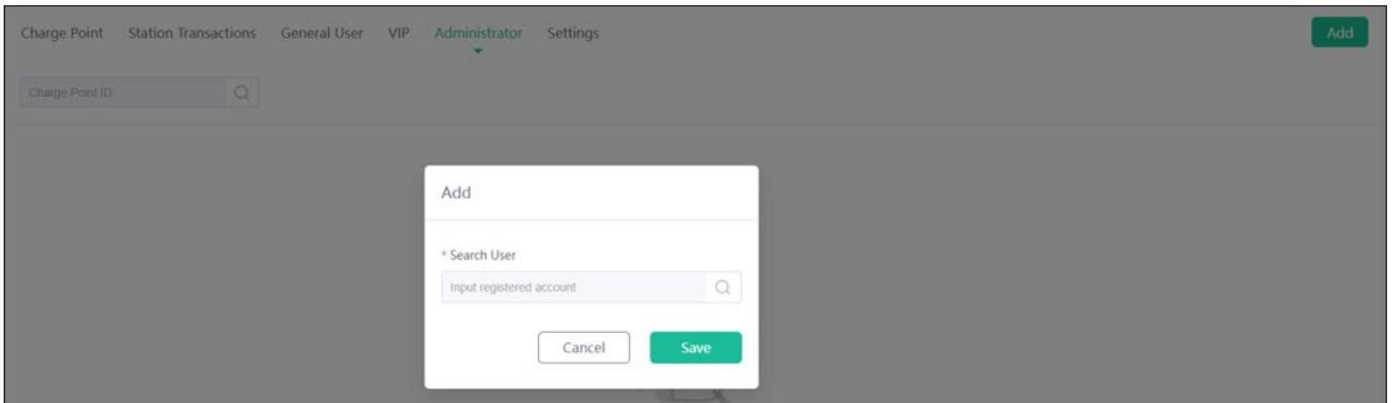


Figure 13: Administrator

5) Setting

The Setting allows you to set your charge station in four options: Settings, Advanced settings, Load balance and Price setting.

Settings: Set up the basic information of your charge station, as shown in Figure 6:

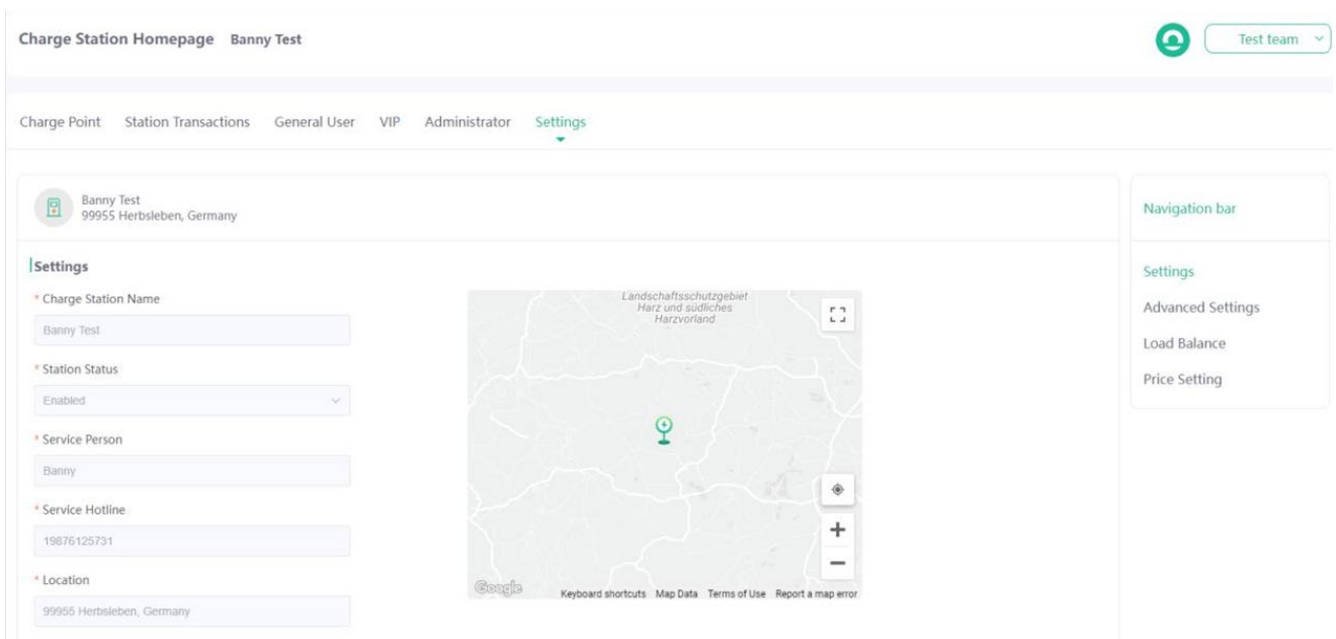


Figure 14: basic settings

Advanced settings: Allow you to control the availability of the charge station to the user.

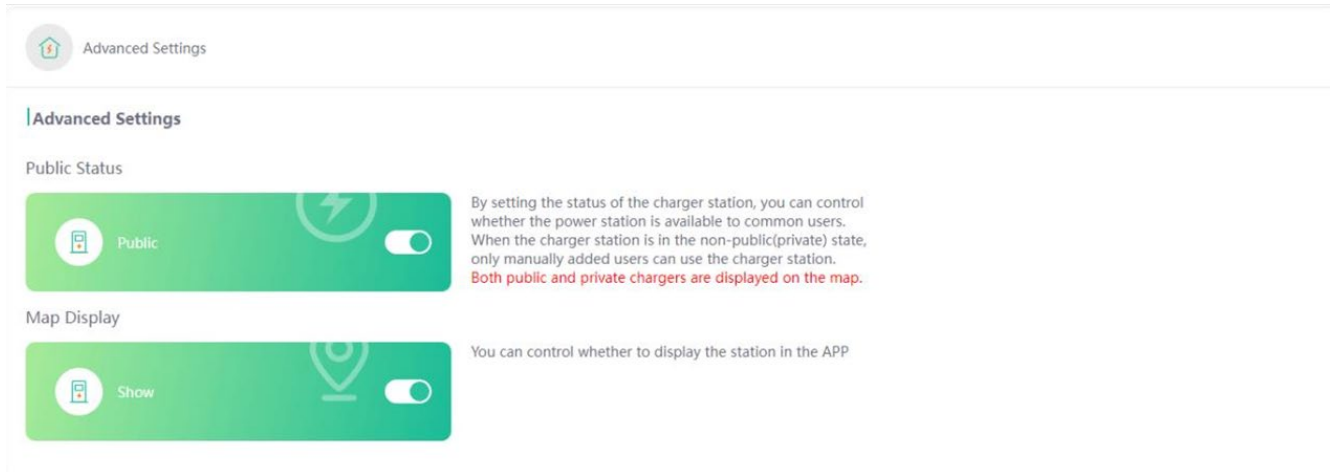


Figure 15: Advanced settings

Load balance: Allow you to manage the power distributed to your car via the load balance strategy such as power distributed in an average manner or in a first-come-first served manner. Click on **Edit** button to choose the load balance.

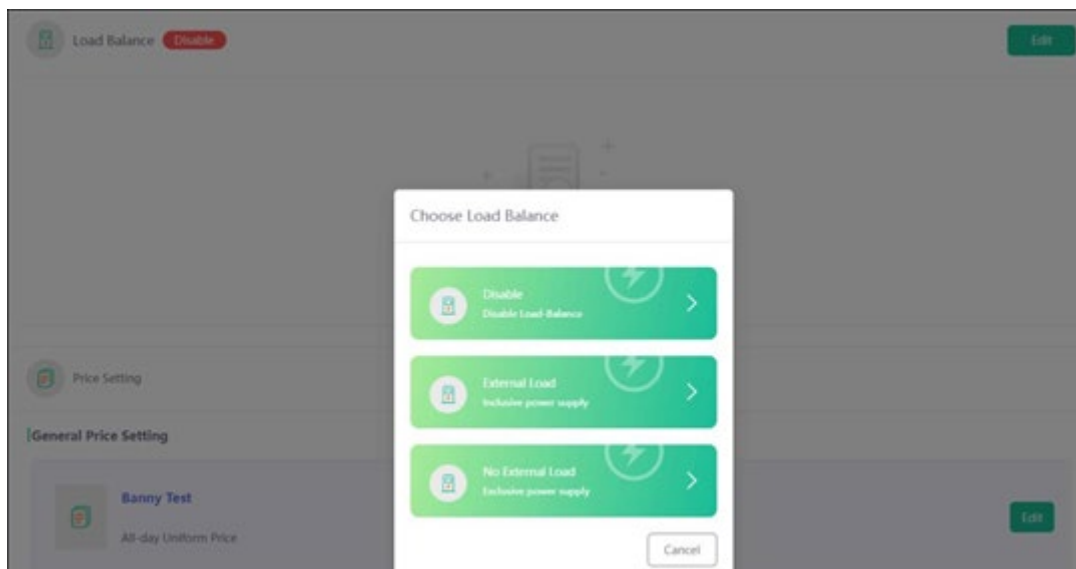


Figure 16: Choose load balance

Electric Meter SN

Electric Meter SN

Mode

Please select a mode

Max total input current(A)

Max total input current (10-999A)

Status

Enable Disable

Load-Balance Strategy

Average mode:

The available power of the station will be distributed to all the charge points which is in charging state.

First come first mode:

The available power is distributed to the charge points entering the charging state in chronological order. The charge points that are assigned power are charged at the maximum power, and other charge points that are not assigned power need to wait until the occupied power is released.

Mode

Please select a mode

Max total input current(A)

Max total input current (10-999A)

Status

Enable Disable

Load-Balance Strategy

Average mode:

The available power of the station will be distributed to all the charge points which is in charging state.

First come first mode:

The available power is distributed to the charge points entering the charging state in chronological order. The charge points that are assigned power are charged at the maximum power, and other charge points that are not assigned power need to wait until the occupied power is released.

Figure 17: Edit load balance.

Price setting: Allow you to select the pricing for the general user and the VIP; the general user is assigned a flat price, but the VIP enjoys a lower or even free price.

Price Setting

General Price Setting

Banny Test

All-day Uniform Price

VIP Price Setting

Banny Test


All-day Uniform Price

General Price: For the general public;
 VIP Price: For registered members.

Figure 18: Price setting.

5.3 LBC

The **LBC** section allows you to achieve the load balance by installing a load balance controller.

Click  in the Home page to enter the page as shown below:

Evcharge Cloud

测试运营商

Data Charts

Revenue Report

Operations

- Charge Points
- Charge Stations
- LBC**
- Transactions

Private

- Charge Points

Certificate

- Root Certificate
- Firmware Certificate

LBC

LBC SN: Associated Charge Station: Associated Charge Point:

Status:

Serial Number	LBC SN	Associated Charge Station	Status	Associated Charge Point	LBC Ratio	Operation
1	fa44ss	NgaiLuk	Offline	1234, 2143, 2341	0	...
2	meter123456781	LBC-Station-Test	Offline	--	600:5	...
3	meter123456782	LBC-Station-Test	Offline	--	600:5	...
4	meter123456783	LBC-Station-Test	Offline	--	600:5	...
5	meter123456784	LBC-Station-Test	Offline	--	600:5	...
6	meter123456785	LBC-Station-Test	Offline	--	600:5	...
7	meter123456786	LBC-Station-Test	Offline	--	600:5	...
8	meter123456787	LBC-Station-Test	Offline	--	600:5	...
9	meter123456788	LBC-Station-Test	Offline	--	600:5	...
10	meter123456789	LBC-Station-Test	Offline	SN10052210285508	600:5	...

Total 12 10/page < 1 2 > Go to 1

Figure 19: LBC

In this page, you can perform the following operations:

- To add a load balance box, click and fill in the information as shown below then click to add a load balance controller.

Enter the serial number of load balance controller.

Set the ratio of the output current.

Enter the charge point SN on the upper input box, and the charge point will be listed on the lower box.

Add Electric Meter

* Electric Meter SN

* Associated Charge Station

* Abnormal Situation Ratio Output

Associated Charge Point

Optional SN

Selected SN

No data

No data

Select the Charge Station to which the load balance controller belongs.

Select the load balance controller.

Display the charge point under the control of the load balance controller you selected.

To add a charge point to the load balance controller's control or to remove one from the control of the load balance controller, click the right or left arrows, respectively.

Figure 20: To add a load balance controller.

- To edit a load balance controller, after adding the load balance controller, you will see it displayed on area **1**, click ...> [Edit](#).
- To edit the load balance controller you have added, such as change the current ratio, add a charge point to the load balance controller, or delete a charge point from the load balance controller.

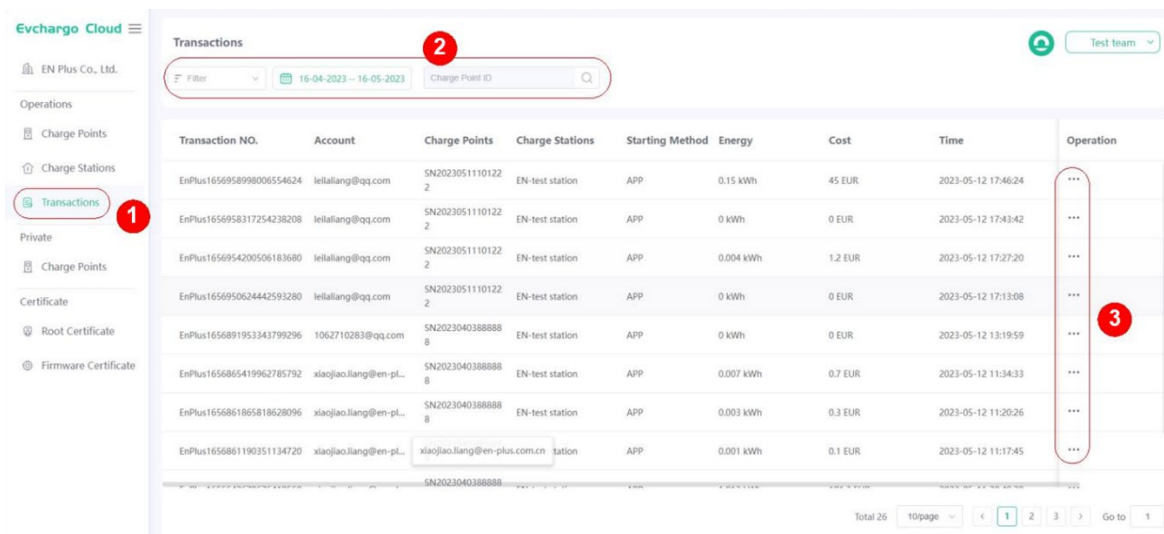
For the load balance strategy, you can jump to the Figure 16, Figure 17 and Figure 18 to see details.

5.4 Transactions

This section shows all of the transactions of all charge stations and charge points.

You can view the transactions by charge station or by charge point.

You can perform the following operations in this section:



Transaction NO.	Account	Charge Points	Charge Stations	Starting Method	Energy	Cost	Time	Operation
EnPlus1656958998006554624	leilaliang@qq.com	SN2023051110122 2	EN-test station	APP	0.15 kWh	45 EUR	2023-05-12 17:46:24	...
EnPlus1656958317254238208	leilaliang@qq.com	SN2023051110122 2	EN-test station	APP	0 kWh	0 EUR	2023-05-12 17:43:42	...
EnPlus1656954200506183680	leilaliang@qq.com	SN2023051110122 2	EN-test station	APP	0.004 kWh	1.2 EUR	2023-05-12 17:27:20	...
EnPlus1656950624442593280	leilaliang@qq.com	SN2023051110122 2	EN-test station	APP	0 kWh	0 EUR	2023-05-12 17:13:08	...
EnPlus1656891953343799296	1062710283@qq.com	SN2023040388888 8	EN-test station	APP	0 kWh	0 EUR	2023-05-12 13:19:59	...
EnPlus1656865419962785792	xiaojiao.liang@en-pl...	SN2023040388888 8	EN-test station	APP	0.007 kWh	0.7 EUR	2023-05-12 11:34:33	...
EnPlus1656861865818628096	xiaojiao.liang@en-pl...	SN2023040388888 8	EN-test station	APP	0.003 kWh	0.3 EUR	2023-05-12 11:20:26	...
EnPlus1656861190351134720	xiaojiao.liang@en-pl...	xiaojiao.liang@en-plus.com.cn	tation	APP	0.001 kWh	0.1 EUR	2023-05-12 11:17:45	...

Figure 21: Transaction (Operation)

- To see the total information on all transactions, go to area **1** and click on **Transactions**.
- To locate a specific transaction or multiple transactions, go to area **2** to filter by criteria, or to search by date, or search by the charge point ID (serial number).
- To see the details related to the transaction, go to area **3** and click on ●●●

6 Private

This section allows you to have a basic tracking and understanding of the home charge point purchased from you.

You can perform the following operations in this section:

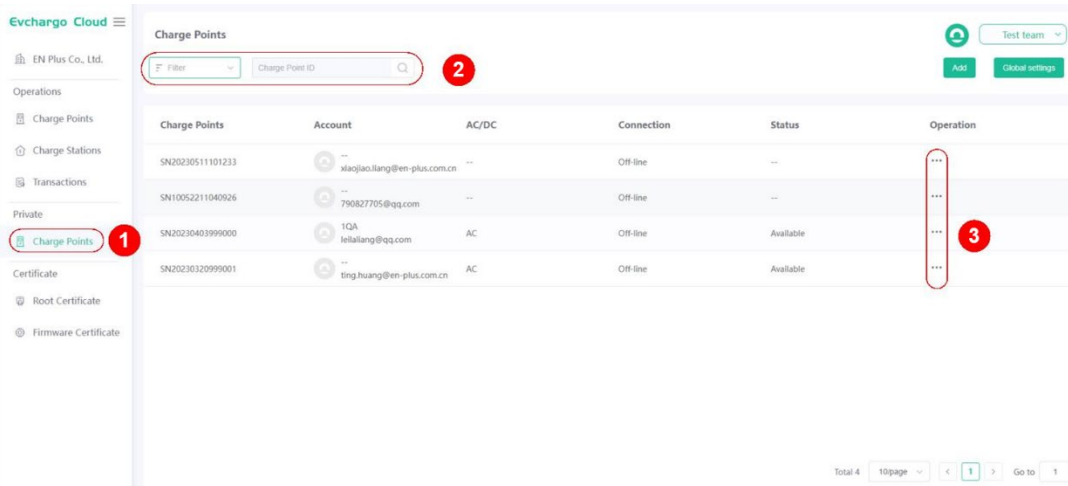


Figure 22: Charge point (Private)

- To see the general information of the charge point used by the end user, go to area **1**, and click on **Charge Points**.
- To locate a charge point, you can go to area **2** and filter by criteria, or enter the charge point ID (serial number).
- To add a charge point, click on **Add** button and enter the charge point ID (serial number).
- To set up a charge point, go to area **3** and click on **Home Page** to set up the charge point.
- To delete a charge point, go to area **3** and click on **Delete** in the drop-down menu to delete the charge point

7 Data Charts

This section provides an overview of operating information in a data visualization format to assist you in better managing your charge stations and charge points.

7.1 Overview

The **Overview** section provides you with an overview of charging data; you may see the data by month, or year to better manage your charge stations and charge points.

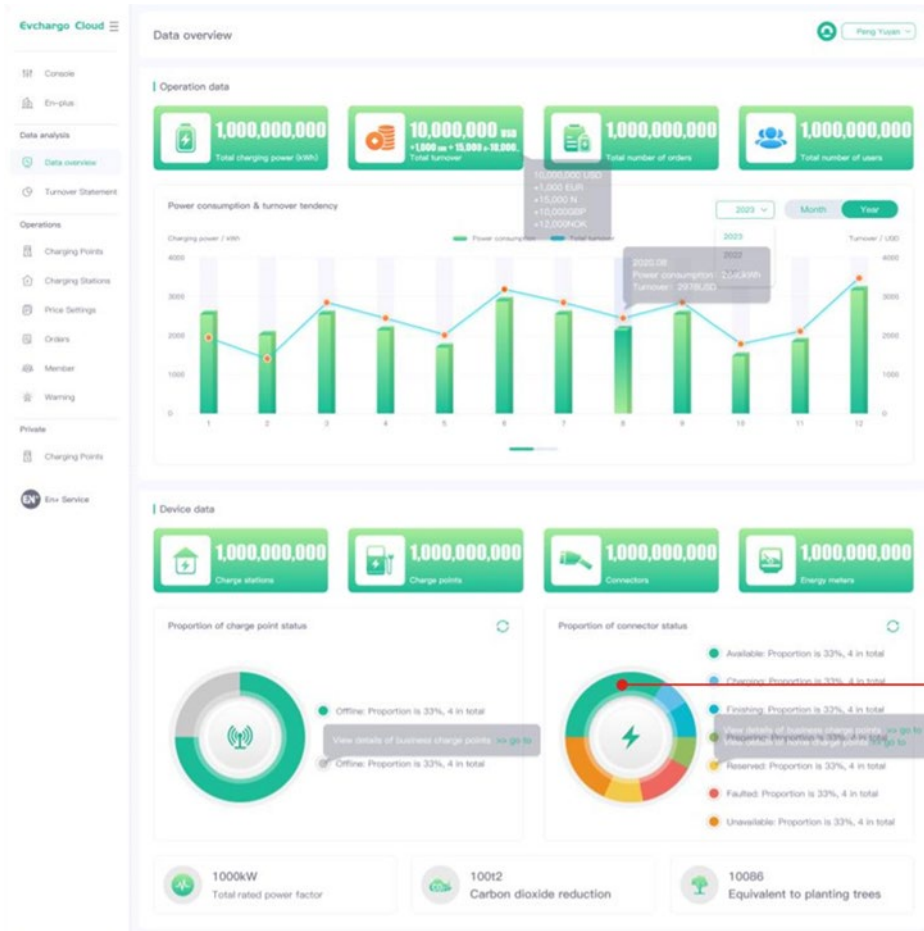


Figure 23: Overview

By clicking these color wheels > go to, you can accurately grasp the status of the corresponding connector or charge points.

7.2 Revenue Report

The **Revenue Report** section gives you an overview of the charge point operation turnover. You can obtain information about the revenue status of each charge point and charge station.

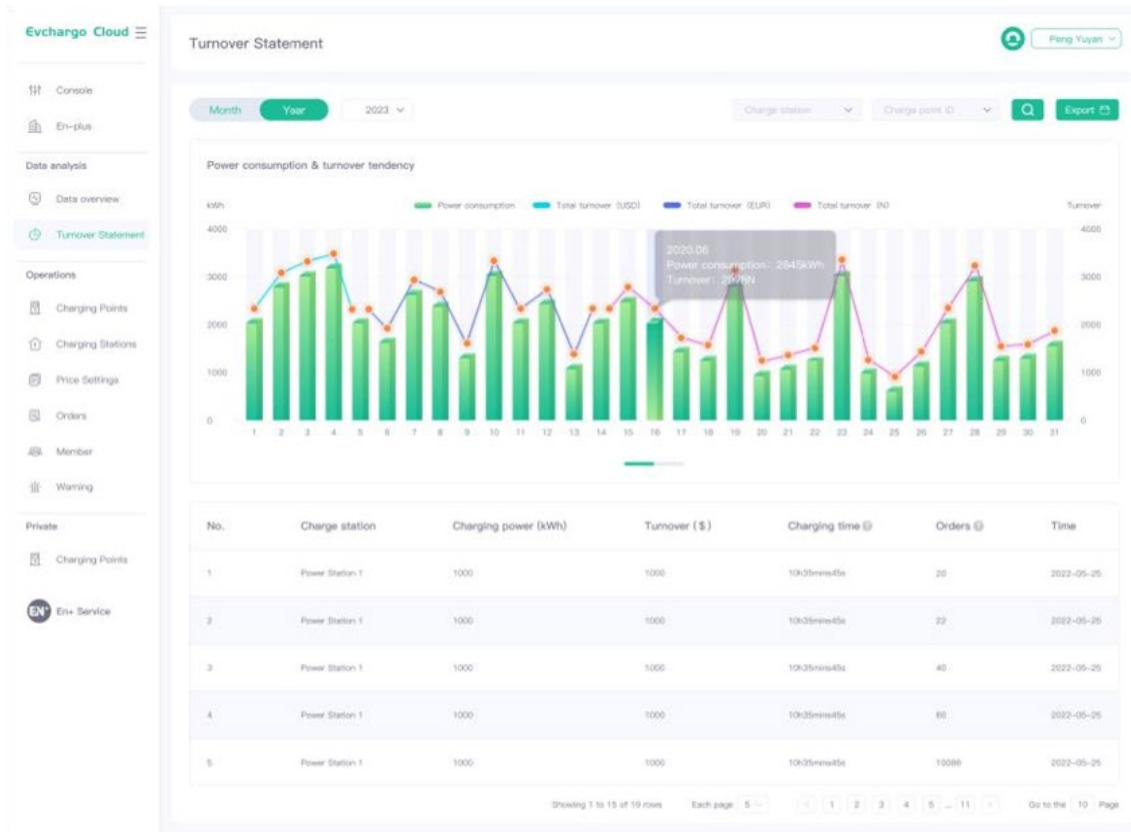


Figure 24: Revenue Report.

8 Configuration

8.1 RFID Card

The **RFID Card** section allows you to use the cards in cases where they are only used to initiate or end charging sessions.




The following operations are available in this section:

- Add a card
- Bind the card to Charge Station
- Edit a card
- Delete a card
- Disable or enable a card
- Search cards by criteria

No.	RFID	Bind to Charge Station	User Name	Email	State	Created by	Date of Creation	Operation	
1	11112222	--	--	--	<input checked="" type="checkbox"/>	EN平台商	2023-08-31 14:22:41	...	
2	ABCD9997	LBC-Station	Gerenal pri...	pony	aac@qq.com	<input checked="" type="checkbox"/>	EN平台商	2023-08-31 10:10:37	Edit Delete
3	ABCD9998	LBC-Station	Gerenal pri...	--	aa@qq.com	<input checked="" type="checkbox"/>	EN平台商	2023-08-31 10:10:37	...
4	1234AADD	--	--	aaa	<input checked="" type="checkbox"/>	EN平台商	2023-08-30 17:43:19	...	
5	AABBCCDD	LBC-Station	Gerenal pri...	hhh	aaa	<input checked="" type="checkbox"/>	EN平台商	2023-08-30 17:31:33	...
6	ABCD9875	--	laowang	99@qq.com	<input checked="" type="checkbox"/>	EN平台商	2023-08-30 11:40:24	...	
7	ABCD9876	--	laowang	99@qq.com	<input checked="" type="checkbox"/>	EN平台商	2023-08-30 11:40:24	...	
8	11111119	--	--	--	<input checked="" type="checkbox"/>	EN平台商	2023-08-29 16:52:49	...	
9	BBBCD3231	--	--	--	<input checked="" type="checkbox"/>	EN平台商	2023-08-28 16:20:07	...	
10	L0987764	--	--	--	<input checked="" type="checkbox"/>	EN平台商	2023-08-25 13:48:59	...	

Figure 25: RFID card

Add a card:

- 1) Click  on the left navigation bar.
- 2) Click .
- 3) Fill in the form as shown below then click  button.

Add card

* RFID	User Name	Email	Operation
<input type="text" value="RFID"/>	<input type="text" value="User Name"/>	<input type="text" value="Email"/>	<input checked="" type="checkbox"/>


Tips:

1.RFID cards are used as one of the ways to start/stop charging of new energy vehicles, and the cards themselves do not support monetary top-ups or payments;




2.RFID cards added by operators through the platform do not trigger online payments, only for offline settlements;

3.The card needs to be bound to the chargestation before it can be used.



You can click  to add multiple cards at once.

Bind the card to Charge Station

- 1) Click  on the left navigation bar.
- 2) Click .
- 3) Select the Charge Station and cards to be bound, and select the tariff type then click .

Bind to Charge Station

Charge Station	Tariff	RFID
<input checked="" type="checkbox"/> LBC-Station	<input checked="" type="radio"/> For free	<input type="checkbox"/> All Cards
<input type="checkbox"/> 波兰platinet		<input type="checkbox"/> 11112222
<input type="checkbox"/> cescescescescescescesc escescescescescescescesc cesce	<input type="radio"/> General price	<input checked="" type="checkbox"/> ABCD9997
<input type="checkbox"/> EN测试专用		<input type="checkbox"/> ABCD9998
<input type="checkbox"/> EnPlus family	<input type="radio"/> VIP price	<input type="checkbox"/> 1234AADD
<input type="checkbox"/> OCPD ENfamily		<input checked="" type="checkbox"/> AABBCDD
		<input type="checkbox"/> ABCD9875
		<input type="checkbox"/> ABCD9876
		<input type="checkbox"/> 11111119
		<input type="checkbox"/> BBCD3231
		<input type="checkbox"/> L0987764




Tips:
The tariff is simply utilized as a representation of the order (charging power x rate) on the platform and does not trigger an online payment when RFID cards are added by the operator through the platform.

One card can be used at different charge stations with the same or different tariff types.



Tariff: As shown above, there are three tariff types. "For free" is always displayed, but whether "General price" and "VIP price" are displayed depends on your setting in Charge Station.



Edit a card

- 1) If your card has been added, but you want to change the username and email address of this card, you can click  >  Edit to change, as shown in area  in Figure 25.



Delete a card

- 1) To delete a card, you can click  >  Delete, as shown in area  in Figure 25.


Disable or enable a card

- 1) If you want to disable a card temporarily, you can click the  to turn the icon to , and vice versa.

Search cards by criteria

- 1) If there are many cards and you want to find a specific card, you can search the card using the criteria indicated in area  in Figure 26, then click  to search.



Click , you can reset all search criteria.

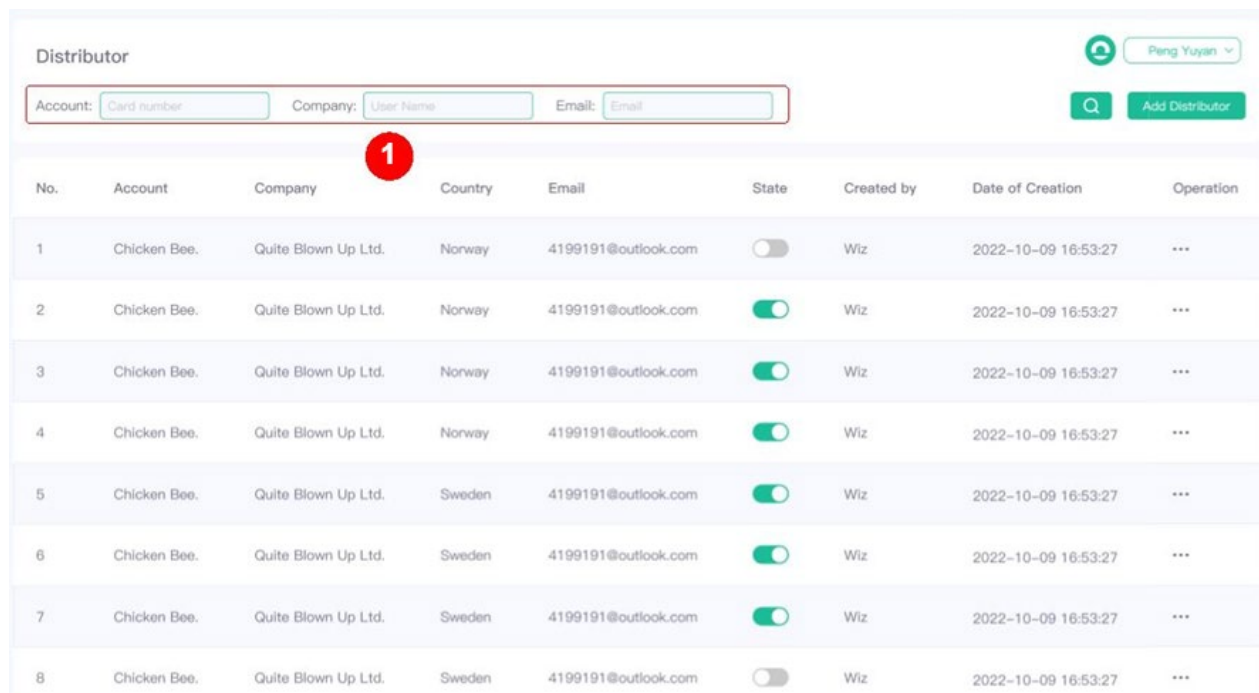
9 User

9.1 Distributor

The distributor is the person to whom the Operator sells charge points. The **Distribution** section allows you to assign Evcharge account to distributor to manage their charge points.

The following operations are available in this section:


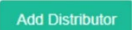

- Assign a account for the distributor
- Search a distributor
- Edit the distributor
- Reset password for the distributor



No.	Account	Company	Country	Email	State	Created by	Date of Creation	Operation
1	Chicken Bee.	Quite Blown Up Ltd.	Norway	4199191@outlook.com	Off	Wiz	2022-10-09 16:53:27	...
2	Chicken Bee.	Quite Blown Up Ltd.	Norway	4199191@outlook.com	On	Wiz	2022-10-09 16:53:27	...
3	Chicken Bee.	Quite Blown Up Ltd.	Norway	4199191@outlook.com	On	Wiz	2022-10-09 16:53:27	...
4	Chicken Bee.	Quite Blown Up Ltd.	Norway	4199191@outlook.com	On	Wiz	2022-10-09 16:53:27	...
5	Chicken Bee.	Quite Blown Up Ltd.	Sweden	4199191@outlook.com	On	Wiz	2022-10-09 16:53:27	...
6	Chicken Bee.	Quite Blown Up Ltd.	Sweden	4199191@outlook.com	On	Wiz	2022-10-09 16:53:27	...
7	Chicken Bee.	Quite Blown Up Ltd.	Sweden	4199191@outlook.com	On	Wiz	2022-10-09 16:53:27	...
8	Chicken Bee.	Quite Blown Up Ltd.	Sweden	4199191@outlook.com	Off	Wiz	2022-10-09 16:53:27	...

Figure 26: Distributor.

Assign an account for the distributor

- 1) Click  on the left navigation bar.
- 2) Click .
- 3) Fill in the form as shown below then click  button.

Add Distributor

* Account

* Company

* Country


* Email

Tip:
After resetting the password, the account's initial password will be send to the distributor's personal email address; please confirm whether to reset the password?





The account details will be emailed to the distributor. Furthermore, the password is dynamic; the distributor can change it after logging into Evcharge Cloud.

Search a distributor

- 1) If there are many distributors and you want to find a specific distributor, you can search the distributor using the criteria indicated in area **1** in Figure 26, then click  to search.

Edit a distributor

- 1) If your distributor has been added, but you want to change the information of this distributor, you can click  >  to change, as shown in Figure 26, then refill the form below and click button.

Edit Distributor




* Account

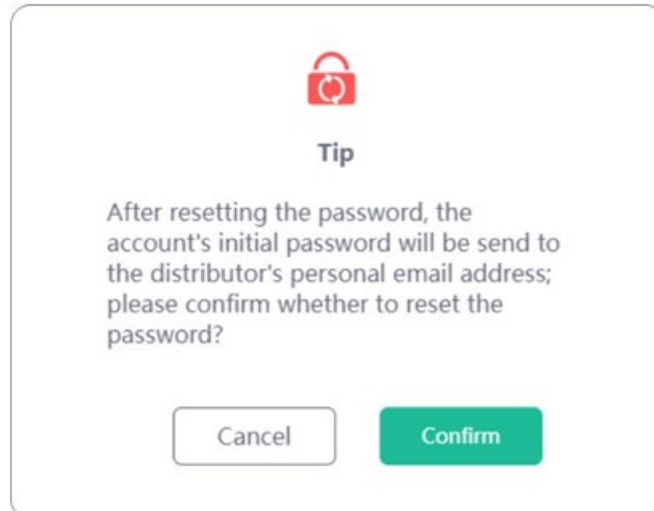
* Company

* Country

* Email

Reset password for the distributor

1. If the distributor forgets the password, you can reset the password to the initial one by click  > , and you will be prompted with the tip below, then click .





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